Southeast Ohio Building Department

OFMA Managing Flood Risk

Application for Floodplain Development Permit in the unincorporated areas of Washington County, Ohio and the City of Marietta, Ohio

This application must be submitted to the Southeast Ohio Building Department, Marietta, Ohio 45740, (740) 374-4185, and must be accompanied by a **non-refundable** application fee. Acceptance of the application and fee does **not** guarantee approval.

The undersigned hereby makes application for a permit to develop in a designated floodplain area. The work to be performed is described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Washington County Floodplain Resolution, with all other applicable local, State and Federal Regulations and this application or any administrative decision made lawfully thereunder.

FP#_____

● *PROJECT / BUILDING LOCATION*

Business Name

Contact Name | Phone Number

E-Mail Address

Address

City | State | Zip Code

● *APPLICANT/SUBMITTER'S INFORMATION*

Business Name

Contact Name | Phone Number

E-Mail Address

Address

City | State | Zip Code

● *PROPERTY OWNER'S INFORMATION*

Business Name

Contact Name | Phone Number

E-Mail Address

Address

City | State | Zip Code

● *CONTRACTOR'S INFORMATION*

Business Name

Contact Name | Phone Number

E-Mail Address

Address

City | State | Zip Code

SECTION A: DESCRIPTION OF WORK (COMPLETE FOR ALL WORK)

1. PROPOSED DEVELOPMENT DESCRIPTION ("Development" as defined in WCFDPR Section 2.0)

RESIDENTIAL FEE $50.00	
New Building: _____	Addition: _____
Alteration: _____	Fill: _____
Other please describe: _____	

COMMERCIAL FEE $125.00	
New Building: _____	Addition: _____
Alteration: _____	Fill: _____
Other please describe: _____	

Narrative of Work:

_____

2. Size and location of proposed development (attach Site Plan): Size of Parcel: _____Location: _____

3. Is the proposed development in a Special Flood Hazard Area (Zones A, AE, A1030, Ah or AO) ☐ YES ☐ NO

4. Per the floodplain map, what are the Zone, Community Number, Panel Number and effective date of the area of the proposed development? ZONE: _____ Community Number: _____Panel Number: _____ Eff Date: _____

5. Are other Federal, State or Local permit obtained? ☐ YES ☐ NO If yes please describe the type: _____

6. Is the proposed development in an identified Floodway? ☐ YES ☐ NO
If yes is a "No Rise Certification" with supporting data attached? ☐ YES ☐ NO

SECTION B: COMPLETE FOR NEW STRUCTURES AND BUILDING SITES

If the property site is in Zone A (without BFE calculated) then complete the Natural Grade (NG) portion for the remainder of the questions in this application as well as Elevations.

8. Base Flood Elevation at the site: _____ Feet NGVD*. If property is in Zone A, BFE is undetermined, a minimum of 2 feet above Natural Grade is required.

9.a Lowest floor Elevation (including basement): _____ Feet NGVD **-OR-**

9.b How high above Natural Grade is the lowest floor to be located? It is required to provide a reference mark at the project site. _____Feet above Natural Grade

10.a Elevation to which all attendant utilities, including all electrical panels, heating, air conditioning, ventilation equipment and water systems (wells) will be protected from flood damage: _____ Feet NGVD

10.b How high above Natural Grade are the utilities to be located? It is required to provide a reference mark at the project site. Feet above Natural Grade

11. Will a watercourse be altered or relocated as a result of the proposed development? ☐ YES ☐ NO
If yes please describe: _____

* National Geodetic Vertical Datum – used by the National Flood Insurance Program, it is based on the Mean Sea Level and also has been called "1929 Mean Sea Level

SECTION C: COMPLETE FOR ADDITIONS OR ALTERATIONS TO EXISTING STRUCTURES

12. What is the market value of the existing structure? $_____
(Documentation required – this may be obtained from the auditor's office or a professional appraisal)

13. What is the cost of the proposed construction? $ _____ (NOTE: Detailed estimates required)

14. Is the cost of the proposed construction equal to or more than 50 percent of the market value of the existing structure?
_____YES _____NO If yes, the Substantial Improvement provisions shall apply.

SECTION D: COMPLETE FOR NON-RESIDENTIAL FLOODPROOFED CONSTRUCTION

15. Type of flood proofing method: _____

16.a The required floodproofing elevation is: _____Feet NGVD **-OR-**

16.b How high above Natural Grade must the Non-Residential structure be constructed? _____Feet above NG

17. Is floodproofing certification by a registered engineer attached? ____☐____YES ____☐____NO

SECTION E: COMPLETE FOR SUBDIVISIONS

18. Will the subdivision or other development contain 50 lots or 5 acres? ____☐____YES ____☐____ NO

19. If the answer to #18 above is yes, does the plat or proposal clearly identify base flood elevations? ____☐YES ____☐____NO

20. Are the 100 Year Floodplain and Floodway delineated on the Site Plan? ____☐____YES ____☐____NO

SECTION F: REQUIRED APPLICATION MATERIALS

SEOBD REQUESTS THESE MATERIALS TO BE SUBMITTED FOR ALL TYPES OF APPLICATIONS

_____**A)** COMPLETED APPLICATION

_____**B)** APPLICATION FEE

- _____ Scaled site plan.
- _____ Scaled structure plans.
- _____ North Arrow on all plans.
- _____ Site area showing property boundaries and dimensions.
- _____ Proposed and existing structures with dimensions to nearest property lines.
- _____ Locations of existing septic systems (leech or drain fields)
- _____ Widths and names of roads adjacent to the site as well as existing roads, which provide direct access to the property.
- _____ Existing access points (driveways, lanes, etc.)
- _____ Location of all creeks, streams, ponds, springs and other drainage ways.
- _____ Elevation in terms of mean sea level of the lowest floor (including basement) of all structures and utilities (show height above Natural Grade if elevations are not required to be taken).
- _____ Elevation in relation to the mean sea level to which any structure has been floodproofed (show height above Natural Grade if elevations are not required to be taken)

_____ _____

Signature of applicant **DATE**

ADMINISTRATIVE USE ONLY

Permit Status: _____APPROVED _____DENIED

Elevation Certificate Attached? _____YES _____ NO As-Built Elevation Certificate attached? _____YES _____NO

As-Built lowest floor elevation: _____Feet NGVD **-OR-** How high above Natural Grade is the lowest floor constructed to: _____Feet Above NG

Work inspected by: _____

CONDITIONS:

_____

_____

APPEALED TO PLANNING COMMISSION (DATE OF HEARING):

_____

APPLICATION FEE OF $250.00 PAID ON: _____ DECISION:

_____

Rick L. Dostal Floodplain Administrator DATE

Revised 8/28/26 aks-BuilingDept/Floodplain Division